



Board Meeting Minutes  
July 5th, 2023  
6:30 PM @ Charlestown State Park

- ❖ Call to Order and Quorum Determination
  - Meeting called to order at 6:35 pm
  - Attendance: Dave Tenney, Tracy Popp, Mike Richmer, Assistant Park Manager Ethan Duff.
- ❖ Minutes from June 15th, 2023
  - Mike made a motion to approve, seconded by Tracy, motion passed.
- ❖ Treasurer's Report
  - Account balance \$3815.68. Withdrawal of \$92.58 for sound bar for Nature Nook. Deposited \$209.00 from donation boxes.
- ❖ Unfinished Business
  - Garden donation plaque updates.
    - Plate is waiting to be sent to VIP for engraving. Should have it back next week.
  - Grant for trail maintenance.
    - Tracy is meeting with Jake next week to show him where we want the rock to be placed.
  - Art in the Park
    - Event has been scheduled and posted for July 21, 2023 at 9am.
  - Group fire ring
    - Nothing new to report.
  - Selfie Poles
    - Tracy said Greg is designing the poles and should have one completed for inspection soon. Pole location and quantity was brought up for discussion. Looking at doing 3 poles for now to see if

the response is worth putting one on each trail. Mike Richmer brought up which trails and a location on those trails to put the poles. Mike and Tracy will research where to put the poles on which trails. Tracy looked into getting barcodes to put on the poles but her samples were too small. She will look into getting something bigger.

➤ Rose Island Sign

- Dave has spoken to Sign A Rama Downtown for an estimate for the sign. The designer is on vacation this week and will return next week to work on the sign and give an estimate. The designer recommendation was to use a wooden background, bolt it into the posts, and then glue the metal sign into the wooden background. This would hide the mounting bolts making it more difficult to remove the sign. This would require the park to set another post after we determine the dimensions of the sign.

➤ Rainey Well Trail

- Nothing new to report.

➤ Sound Bar for Nature Nook

- Sound bar has been ordered on Amazon and should arrive next week. Dave will deliver to the park when it arrives. Ethan was told to let the group know if there was a need for mounting hardware for the sound bar.

❖ New Business

➤ PowerPoint

- Tracy has put together a small power point presentation promoting the group to be displayed on the new TV in the Nature Nook. She asked if anyone knew what format Jeremy would want it in. She will get with Jeremy to get this question answered.

➤ Hand Sanitizer Stations

- Tracy mentioned putting hand sanitizer stations in the bathrooms. Ethan said we would need a total 8. The group will purchase the containers to mount to the wall. Mike Richmer brought up having the park pay for refilling the station when needed if the park could afford it with their current budget by using the company they

currently use for other bathroom and cleaning supplies. Ethan said he would look into it. Dave mentioned the group possibly buying a replacement for each container at the time of purchase so there would be some in stock when needed.

➤ Chainsaw Class

- Ethan asked for feedback from the chainsaw class from those that attended. Tracy and Mike both said they enjoyed the class and it was very in depth and they learned a lot from it. However, both felt with the safety equipment required (hard hat, chaps, gloves etc.) that most of the members would not or could not purchase those items themselves. Dave brought up having the group purchase those items but the chaps are size specific and it would require numerous different sizes depending on which member would use it. Therefore, it was decided that even though the class was informative and needed, using a chainsaw on a trail would probably be left to park staff.

❖ Announce Upcoming Events

- Friends Gathering July 12th, 2023 @ 7pm
- Paint in the Park July 21st, 2023 @ 9am
- Board Meeting August 2nd, 2023 @ 6:30pm

❖ Adjournment