



Board Meeting Minutes  
September 6th, 2023  
6:30 PM @ Charlestown State Park

- ❖ Call to Order and Quorum Determination
  - Attendance
    - Dave Tenney, Tracy Popp, Mike Richmer, Jim Bruner, Assistant Park Manager Ethan Duff.
  - Call to Order
    - 6:42pm
- ❖ Minutes from August 2nd, 2023
  - Mike made a motion to approve the minutes as written. Tracy seconded the motion and it passed with a unanimous vote.
- ❖ Treasurer's Report
  - Account balance \$3760.68
- ❖ Unfinished Business
  - Grant for trail maintenance
    - Tracy will write up plans and will get with Richmer for locations on each trail. Proposed launch date January 1, 2024
  - Group fire ring
    - Via email, Jake said the plans should be done soon. Jim mentioned that he thought Jeremy had mentioned that the plans were complete. Ethan will look into that.
  - Selfie Poles
    - Tracy said she would contact Jake and see if Greg and Jake could get together to look at a prototype.
  - Rose Island Sign
    - Sign has been completed and turned over to Ethan. The park will mount the sign.

➤ PowerPoint

- Was sent to Jeremy in July. Not sure if it has been loaded onto the TV in the Nature Nook. Ethan will check on that.

➤ Hand Sanitizer Stations

- Kurt provided quotes on sanitizing stations and refills. Dave made a motion to purchase 8 Purell CS2 Manual Hand Sanitizer Dispensers from Amazon at a cost of \$9.99 per unit and to purchase 8 1000mL Advanced Hand Sanitizer Refills from Amazon at a cost of \$96.20. Tracy found another type of refill that was \$14.00 less. Due to possible price difference and the availability of the quoted products, the motion was modified not to exceed \$250.00. Tracy seconded the motion. Motion passed

❖ New Business

➤ P.O. Box

- The cost was \$120.00 for the year. Dave made a motion to pay the PO Box fee. Seconded by Mike. Motion passed

➤ McDonald's

- Via email Jake said that McDonalds in Charlestown and Greater Kentucky area wants to sponsor a Haunting Good Times trick or treating event. Dave will follow up with Hannah Bowen for the details.

❖ Announce Upcoming Events

- Friends Gathering September 13th, 2023 @ 7pm Trail 5 Hike
- Board Meeting October 4th, 2023 @ 6:30pm

❖ Adjournment

- Meeting adjourned at 7:15pm