



Board Meeting Minutes  
March 13th, 2024  
6:30 PM @ Charlestown State Park

- ❖ Call to Order and Quorum Determination
  - Meeting called to order at 6:32pm
  - Attendance: Mike Richmer, Dave Tenney, Shelley Haines, Jill Duvall, Jim Bruner, Greg & Tracy Popp, Jeff Robinson, Jake Shapley, Dave Harhay
- ❖ Minutes from February 7th, 2024
  - Jill made a motion to accept the minutes as written. Shelley seconded the motion and it passed unanimously.
- ❖ Treasurer's Report
  - \$4824.32 currently in the bank account. \$25 invoice for friends' signs needs to be paid.
- ❖ Unfinished Business
  - Grant for trail maintenance
    - 100 cubic feet needed, Jake would prefer it to be slate rock. The park will keep it in the maintenance area, load it and deliver it to the trail. Volunteers will then spread the rock.
  - Group fire ring
    - Design is ready and the next step is a site change request which will take around 4 months to complete. Park staff will prep the site and then the group can contract out for construction of the fire ring area.
  - Selfie Poles
    - Jake needs GPS locations for all selfie pole sites. He will then submit site change requests for the locations.
  - Historical Sign Trail 3
    - Jeremy has all the information and photos for the signage. Once it's laid out as needed it will take about 4 weeks to approve the sign and

then another 2 weeks to make and deliver it. A site change request will also need to be submitted for this project as well.

➤ New Bus

- Tabled until summer.

➤ Trail Challenge

- Jake needs the trail challenge proposal written out and sent to him to be approved and then we can begin to promote it. We can get the challenge rolling first and just have visitors take pictures where specified and then the selfie poles can come out in phase 2 after the approval process is complete.
- Mike's wife can make the pins for the challenge at about \$1 a piece. These can be held at the office and the front gate for visitors to claim with a donation.
- Dave made a motion to purchase 100 pins from the Richmers as well as coin envelopes not to exceed \$150 total. Tracy seconded the motion and it passed with a unanimous vote.

❖ New Business

➤ President & Secretary Candidate Voting

- As there were no candidates for President, Mike Richmer will vacate his VP position and move up to President.
- Jill Duvall, being the only candidate for Secretary, is automatically appointed as new Secretary.
- There were two candidates for the now vacant Vice-President position, Jim Bruner and Shelley Haines. A ballot vote was taken and Shelley Haines was voted in as the new Vice President with a 5-4 vote in support of Shelley.

➤ Bank Account

- Dave Tenney needs to be removed from the bank account as he will no longer be President. Mike Richmer will need to be added to the bank account as he is our new President.

➤ Ferns

- Tracy was asked about possibly purchasing ferns and a watering can for the gate house.

- ❖ Announce Upcoming Events

- Volunteer Action Day March 14th @ 10am
- Bring in the Green March 16th @ 9am
- Board/Planning Meeting: April 3rd @ 6:30pm

- ❖ Adjournment

- Mike made a motion to adjourn the meeting. Kurt seconded the motion and the meeting was adjourned at 7:29pm.